1. **Topic**: Environments of Business Organizations

2. **Main Task**: To apply the understanding of knowledge learned in class to real life examples and situations that happen in the workplace through the development of term papers.

Each group is requested to choose **one established organization (a profit or a non-profit organization)** and arrange for an interview with **one respondent** from the organization (provide evidence of interview, i.e. pictures etc).

   a. Identify and compile information on the **mission, vision, goals, and etc.** of the selected organization and also a **brief background** of the organization.

   b. Identify and explain the processes of **planning, organizing, leading and controlling (POLC)** that the managers in the organization do in managing the organization. Provide examples of scenario in which the managers do each of these functions.

   c. **Identify several challenges** faced by the organization and **provide suggestions** and recommendations for them.

   Each paper is required (if necessary) to apply relevant theories, concepts, and knowledge learned in class.

3. **Format**: This group term paper should be 10-15 pages, typed, with standard 1" margins, 1.5 line spacing, 12-point Times New Roman font.

4. **Assessment**: 25% -written assignment (can be done individually or in pairs)

5. **Deadline**: 1 December 2019 (Sunday) by 11:59pm

6. **COMPULSORY**:
   a) To send **softcopy** through email (**raja_nerina@yahoo.com**) **before the deadline**
   b) Title of email: **Submission of PJJ Individual Assignment#2**