FEDERATION OF MALAYA
THE EDUCATION ORDINANCE 1957
(No. 2 of 1957)
THE SCHOOL (TOURS) REGULATIONS 1957

In exercise of the powers conferred upon him by paragraph (i) of section 116 of the Education Ordinance, 1957, the High Commissioner in Council hereby makes the following regulations:

1. These regulations may be cited as the Schools (Tour) Regulations, 1957.

2. (1) In these Regulations unless the context otherwise requires—

"pupil" means a pupil as defined in the Ordinance who has attained the age of twelve years:

"member of a tour" means any pupil or teacher who undertakes or intends to undertake a tour;

"a tour" means, subject to the provisions of this Regulation a journey undertaken, or intended to be undertaken, by five or more pupils or five or more teachers and pupils (whether or not travelling together, separately or in company with other persons) where such
journey is so undertaken, or intended to be undertaken, by five or more of such pupils or teachers and pupils as a group or for the purpose of effecting as a group some object common to five or more of such pupils or teachers and pupils as the case may be;

"head teacher" means the Head Teacher of a school appointed under the School (Discipline) Regulations, 1956, or under any corresponding regulations made under the Ordinance.

L.N. 452.56

(2) In determining whether any journey is a tour as defined in paragraph (1) no account shall be taken of any pupils or Teacher who is undertaking or intending to undertake such journey where such journey is—

(a) entirely within the State or Settlement in which his school is situated; or

(b) for the sole purpose of travelling between his school and his home when going or returning on holiday or of attending any funeral or marriage of a member of his family or any other family event or ceremony.

3. (1) Every member of a tour other than a tour sponsored by his own Head Teacher, shall supply to his own Head Teacher not less than six weeks before the commencement of the tour, the following particulars in writing:

(a) the object of the tour;

(b) the names of all other members of the tour whether or not belonging to his own school;

(c) the place or places to be visited and the approximate date or dates of such visit or visits;

(d) the names and addresses of every person responsible for the collection or expendi-
ture of money in connection with the tour:

Provided that a Head Teacher may, in his discretion, nominate a single member of a tour to supply the particulars required by this paragraph; and

Provided further that a Head Teacher may accept the particulars less than six weeks before the commencement of the tour if he is satisfied there is reasonable cause for the delay.

(2) For the purpose of this Regulations a Head Teacher is deemed to sponsor a tour if he arranges a tour, or in the interest of pupils, arranges or assists in arranging a proposed tour reported to him under the provision of this Regulation.

4. The Head Teacher of any school may, in writing, require any person responsible for the collection or expenditure of money in connection with a tour, to give a written statement containing the following particulars:

(a) the source or sources of money to be expended on the tour specifying the amounts expected or received from each source;

(b) details of the estimated expenditure.

5. (1) A Head Teacher shall forbid a pupil of his own school participate on a tour unless he is satisfied that the pupils has the consent of his parents to participate, and may, in his discretion, require such consent to be in writing.

(2) A head teacher may, in any event, forbid any member of his own school to participate in a tour and in such event such member shall not participate in the tour.

(3) a Head Teacher shall, unless he has forbidden all members of his own school to participate in a tour, or unless there are no
members of his own school participating in a tour, supply to the Registrar in writing five weeks before the commencement of any tour which he has knowledge, the following particulars—

(a) the particulars specified in Regulation 4;
(b) the name of any Teacher appointed by him to supervise or assist in the supervision of pupils:
(c) the name of any member of his own school whom he has forbidden to participate; and
(d) the name and address and any person responsible for the collection or expenditure of money in connection with the tour, the source or sources or money to be expended on the tour specifying the amounts expected or received from each source and the details of the estimated expenditure.

6. (1) A Registrar on receipt from a head teacher of the particulars specified in Regulation 5 may in writing—

(a) permit the tour to take place subject to such conditions as he shall specify;
(b) prohibit the tour in which event no member of the tours shall proceed on the tour or require the Head Teacher to supply further particulars concerning the tour and the arrangement therefor. Provided that where the particulars specified in Regulation 5 are supplied by a Head Teacher less then five weeks before the commencement of a tour the Registrar may in his absolute discretion accept them for consideration or may reject them, in which case he shall in writing prohibit the tour and in such event no member of the tour shall proceed on the tour.
(2) The permission or prohibition referred to in this Regulation shall be communicated in writing by the Registrar to every Head Teacher concerned who shall be responsible for making the contents of such communication known to every member of his own school in so far as it affects such member.

(3) No person shall proceed on a tour except with the permission in writing of the Registrar given under the provisions of Regulation 7.

7. (1) Without prejudice to the generality of the provisions of Regulation 6 the Registrar may require—

(a) any particular place or places be omitted from the itinerary of the tour;

(b) that a Teacher or Teacher or an additional teacher or teachers be appoint to supervise the pupils;

(c) that any named pupils or Teacher shall not participate

(2) The Registrar may also

(a) require the chairman of the managers or governors of a school to deposit with the Registrar such sum not exceeding five hundred dollars as the Registrar shall determine; or

(b) may require the sold chairman to enter into a bond with or without sureties for a sum not exceeding five hundred dollars as the Registrar shall determine.

and any such sum deposited shall be forfeited or any such bond shall be estreated if the pupils or teachers fail to comply with any condition purpose by the Registrar or whilst on tour engage in any activity in the opinion of the Minister, is detrimental to discipline or good order in the school:
Provided that the Registrar shall not require the chairman of the managers or governors of any school to make a deposit or enter into a bond in suspect of any tour if such tour is not sponsored by the Head Teacher of such school.

8. The Registrar may, in writing, require any person responsible for the collection or expenditure of money in connection with a tour to give a written statement containing the following particulars:

(a) the source or sources of money expended on the tour specifying are amounts received from or owed by the source;

(b) details of the expenditure in connection with the tour.

9. The Registrar may make an Order directed to any person responsible for the collection or expenditure of money in connection with a tour with regard to the disposal of money remaining after the expenses of the tour have been paid; and any person to whom such an Order is directed shall comply with the same.

10. Any person who contravenes or abets the contravention of any of these Regulations shall be liable on conviction to a fine not exceeding one thousand dollars or if such person is at the date of the commission of the offence over the age of 21 years to such fine or imprisonment for a term not exceeding six months or to both such fine and imprisonment.

Made this 9th day of July, 1957.
(M for E.O 8D/57, AG 250/54-LV/H)

E.O. LAIRD
Clerk of Federal Executive Council